

## The Little Tree Preschool

### ADMISSION AGREEMENT

August 2021

Please write (start) age group \_\_\_\_\_, time frame \_\_\_\_\_, days \_\_\_\_\_, and basic weekly rate and/or hourly \_\_\_\_\_.

### TUITION PER WEEK

HOURS OF OPERATION

7AM-6PM

RATE BEFORE OR AFTER CARE \$10 PER HOUR PER WEEK

(For example, Monday through Friday, 7AM to 6PM, 5 care hours, is an additional \$50 per week).

| <b>Two's<br/>2-3 years old</b>          | 5 days<br>M-F | 4 days | 3 days | 2 days | Average month |
|-----------------------------------------|---------------|--------|--------|--------|---------------|
| AM HALF DAY<br>9AM-12:15PM              | 300           | 285    | 270    | 255    | 1,105-1,300   |
| FULL DAY<br>9AM-3PM                     | 320           | 305    | 290    | 275    | 1,191-1,386   |
| <b>Preschool<br/>3-4 yrs. old</b>       |               |        |        |        |               |
| AM HALF DAY<br>9AM-12:15PM              | 280           | 265    | 250    | 235    | 1,018-1,213   |
| FULL DAY<br>9AM-3PM                     | 300           | 285    | 270    | 255    | 1,105-1,300   |
| <b>Prekindergarten<br/>4-6 yrs. old</b> |               |        |        |        |               |
| AM HALF DAY<br>9AM-12:15PM              | 255           | 240    | 225    | 210    | 910-1,105     |
| FULL DAY<br>9AM-3PM                     | 275           | 260    | 245    | 230    | 996-1,191     |
| PM HALF DAY<br>3PM-6PM                  | 190           | 180    | 170    | 160    | 693-823       |

- The Application for Admission fee per child is \$150 (non-refundable).
- The annual curriculum fee is \$100.
- Discounts: siblings or active military (5%).
- Option: Milk with lunch is an additional 50 cents per day.
- Option: Parents Night Out is \$25 (3-5 years old), and \$30 (2 years old), includes dinner and is once a month from 6-9PM on a Friday night. Payment must be made in advance to secure the child's spot.
- Option: Organic snacks (80 cents per meal; option is 4 per day).
- Option: Organic milk at lunch (60 cents per day).
- Option: Ballet, Gymnastics, Percussion, Soccer and/or Yoga. See the brochures for more information.

**BASIC SERVICES OFFERED:**

Education for Toddler, Preschool, TK, Pre-K students, and Child Care

**OPTIONAL SERVICES OFFERED:**

Organic milk with lunch

Organic snacks

**OPTIONAL SERVICES RATE:**

|               |                |        |                  |
|---------------|----------------|--------|------------------|
| Please circle | Please circle. |        |                  |
| Milk at lunch | .60 per day    | MTWTHF | 11:45am          |
| Snacks        | .80 per snack  | MTWTHF | 8am/10am/3pm/5pm |

**Payment**

A monthly payment must be received on the first day of each invoiced month or a late fee will be charged. We accept personal checks, cashier's checks, online payments via Venmo: LydiaFedorak@LTP-Ventura, and money orders. Checks may be made out to The Little Tree Preschool. If families arrive after regular school hours to pick up their child, a late fee will be applied of \$50 for each 30-minute period. Tuition is normally increased each January due to inflation, and increased expenses such as wages.

**Expiration date:** Monthly tuition must be received on the first day of the invoiced month. Tuition must be paid before attending the month. More than 7 days' late results in removal from The Little Tree Preschool.

**Payment frequency:** Full payment must be received on the first day of attendance. Tuition is billed monthly in 4- or 5-week increments. Late charges apply after 2-days late.

**Changes:** Any change in schedule will require a 1-month notice.

**Withdrawal: One-month notice is required** before removing a child after the consecutive 3-month enrollment period. Families who give less than one month's notice after the 3-month period are financially responsible for 30 days of tuition.

**Student Schedules**

Schedules are to be requested before enrolling a student. We require a minimum of 3-months consecutive enrollment to help the child adjust to their new school. If any changes need to be made after enrollment, please provide a written notice 1-month in advance and requests depends on availability. Any other changes will incur a \$20 administrative weekly fee including any increase of tuition. Any other early drop-offs or late pick-ups there will be a \$30 per 15-minute daily fee without proper notification. NO EXCEPTIONS will be made for children being dropped-off or picked-up outside school operating hours.

SIGNATURE & DATE

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PRINT DATE & NAME

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