The Little Tree Preschool

ADMISSION AGREEMENT
January 2022

Please write (start) age group _____, time frame _____, days _____, and basic weekly rate and/or hourly _____.

TUITION PER WEEK
HOURS OF OPERATION
7AM-6PM
RATE BEFORE OR AFTER CARE $10 PER HOUR PER WEEK
(For example, Monday through Friday, 7AM to 6PM, 5 care hours, is an additional $50 per week).

Toddler 18 months-3 years old	5 days M-F	4 days M-Th or T-F	3 days M/W/F	2 days T/Th, M/W, or W/F	Average month
AM HALF DAY 9AM-12:15PM	330	315	300	285	1,235-1,430
FULL DAY 9AM-3PM	350	335	320	305	1,321-1,516
Preschool 3-4 yrs. old					
AM HALF DAY 9AM-12:15PM	295	280	265	250	1,083-1,278
FULL DAY 9AM-3PM	315	300	285	270	1,170-1,365
Prekindergarten 4-6 yrs. old					
AM HALF DAY 9AM-12:15PM	270	255	240	225	975-1,170
FULL DAY 9AM-3PM	290	275	260	245	1,061-1,256
PM HALF DAY 3PM-6PM	190	180	170	160	693-823

- The Application for Admission fee per child is $170 (non-refundable).
- The annual curriculum fee is $110 and billed every September.
- Discounts: siblings or active military (5%).
- Option: Parents Night Out is $30 (3-5 years old), and $35 (2 years old), includes dinner and is once a month from 6-9PM on a Friday night. Charges apply at sign-up, and for no shows.
- Option: Organic snacks (80 cents per meal; option is 4 per day).
- Option: Organic milk at lunch (60 centers per day).
- Option: Music ($15 per week); Ballet, Gymnastics, and/or Soccer please see the brochures for more information.

BASIC SERVICES OFFERED:
Education for Toddler, Preschool, Pre-K students, and Child Care

OPTIONAL SERVICES OFFERED:
Organic milk with lunch
Organic snacks

OPTIONAL SERVICES RATE:

Please circle	Please circle.		
Milk at lunch	.60 per day	MTWTHF	11:45am
Snacks	.80 per snack	MTWTHF	8am/10am/3pm/5pm

Payment: A monthly payment must be received on the first day of each invoiced month or a late fee will be charged. We accept personal checks, cashier's checks, online payments via Intuit, and money orders. Checks may be made out to The Little Tree Preschool. If families arrive after regular school hours to pick up (6 PM) their child, a late fee will be applied of $50 for each 30-minute period. Tuition is normally increased each January due to inflation, and increased expenses such as wages.

Expiration date: A monthly payment must be received on the first day of each invoiced month or a late fee will be charged. More than 5 days' late results in removal from The Little Tree Preschool.

Payment frequency: A monthly payment must be received on the first day of each invoiced month or a late fee will be charged. Tuition is billed monthly in 4- or 5-week increments. Late charges apply after 2-days late.

Changes: Any change in schedule will require a 1-month notice, or you will charge $20 fee.

Withdrawal: One-month notice is required before removing a child after the consecutive 3-month enrollment period. Families who give less than one month's notice after the 3-month period are financially responsible for **30-days of tuition.**

Student Schedules

Schedules are to be requested before enrolling a student. We require a minimum of 3-months consecutive enrollment to help the child adjust to their new school. If any changes need to be made after enrollment, please provide a written notice 1-month in advance and requests depends on availability. Any other changes will incur a $20 administrative weekly fee including any increase of tuition. Any other early drop-offs or late pick-ups there will be a $30 per 15-minute daily fee without proper notification. NO EXCEPTIONS will be made for children being dropped-off or picked-up outside school operating hours.

Student Absences, Sick Days, and Vacations: Regular rates apply in the case of absences, sick days, or vacations.

SIGNATURE & DATE _____   _____

PRINT DATE & NAME _____   _____